



CAPE TOWN, SOUTH AFRICA
1 November - 5 November 2013

ACCOMMODATION

A CO-OPERATIVE DECADE IN ACTION



Brussels Office: Avenue Milcamps 105 - 1030 Brussels - Belgium - Tel: +32 2 743 10 30 - Fax: +32 2 743 10 39

Global Office: 150 Route de Ferney - C.P. 2100 - 1211 Geneva 2 - Switzerland - Tel: +41 (22) 929 88 38 - Fax: +41 (22) 798 41 22

ica@ica.coop - www.ica.coop - www.capetown2013.coop

Dear Delegate, welcome to Cape Town!



Below are a number of exciting hotels that were reserved specifically on behalf of the participants at the ICA conference. Please note that more flexible cancellation policies and affordable room rates have been negotiated on behalf of the ICA members. We will gladly supply you with more options or go online www.myplanner.co.za/ica/accommodation if the hotels stipulated below do not suit your budget or needs.

Hotel rates will increase due to demand as per the “booking period” in the table below each hotel. Book early to get the best deal.

BOOKING PROCEDURE

ONLINE BOOKING: Bookings can be made online on www.myplanner.co.za/ica/accommodation. This is the easiest, quickest and most secure way to confirm your accommodation.

MANUAL BOOKING BY FAX OR EMAIL: You can also make a booking by completing the Booking Form at the end of this brochure following the steps below:

1. Choose a hotel from this brochure.
2. Confirm availability via any of the following:
 - Email: ica@myplanner.co.za
 - Fax: +27 21 441 15 37
 - Online: on www.myplanner.co.za/ica/accommodation
3. Once you have received our confirmation on the hotel availability, please email or fax the completed Booking Form at the end of this brochure to the email address or fax number above.
4. Remember to indicate the number of rooms required in the second and third columns of the table in your Booking Form.
5. If you paid by way of a bank transfer, please also send proof of payment with your completed booking form.

IMPORTANT: Please note bank transfer must be made to confirm your reservation. Bank transfers will not be accepted after 14 October 2013.

6. You will receive a payment confirmation to your selected form of communication reflected in your completed Booking Form.

IMPORTANT: You will receive a discounted rate if you pay for your accommodation before 15 August 2013. Book early to get the best deal.

Transaction fees on internet transfers or bank deposits will be charged to the account of the guest.

HOTEL OPTIONS

SOUTHERN SUN THE CULLINAN (Star Rating: 4 +)

Description:

Strategically situated between the entrance to the V&A Waterfront and the Cape Town International Convention Centre, The Southern Sun Cullinan offers majestic views of either Table Mountain or the bustling harbour. Situated just 22 kilometres from the airport, with easy access to freeways, beaches and tourist attractions, this is the ideal location for both business and leisure travellers. A sumptuous marble foyer greets you as you enter the hotel, while chic pillars frame the exit to the splendid outdoor swimming pool and terrace area.



Distance from CTICC: 5 min walk

Rates	Single Standard Room	Double Standard Room
Booking before 15 August 2013	ZAR 1,565.00 (B&B)	ZAR 1,870.00 (B&B)
Booking after 15 August 2013	ZAR 1,595.00 (B&B)	ZAR 1,895.00 (B&B)

SOUTHERN SUN WATERFRONT (Star Rating: 4)

Description:

Wonderful sunsets over the Atlantic Ocean assist in making the Southern Sun Waterfront Cape Town a preferred business and holiday destination. A mere 15 minutes' drive from Cape Town International Airport, a 5 minute walk from the Cape Town International Convention Centre (CTICC) and within walking distance to the V&A Waterfront, this hotel is superbly located to offer every guest easy access to the sights and sounds of Cape Town.



Distance from CTICC: 8 min walk

Rates	Single Standard Room	Double Standard Room
Booking before 15 August 2013	ZAR 1,510.00 (BB*);	ZAR 1,810.00 (B&B)
Booking after 15 August 2013	ZAR 1,560.00 (B&B);	ZAR 1,860.00 (B&B)

HOTEL OPTIONS

NEW TULBAGH HOTEL (Star Rating: 3)

Description:

Located in the beautiful city of Cape Town, The New Tulbagh Hotel is within walking distance from the famous V&A Waterfront, City Centre and Cape Town International Convention Centre.

The New Tulbagh Hotel offers stylish and modern accommodation in warm welcoming shades of red and the finest amenities to ensure a comfortable stay. Wireless connectivity throughout the hotel enables you to chat to loved ones via the internet. The New Tulbagh Hotel Restaurant offers fine dining with street cafe flair, as well as in-house dining.

Distance from CTICC: 10 min walk



Rates	Single Standard Room	Double Standard Room
Booking before 15 August 2013	ZAR 950.00 (B&B)	ZAR 1,050.00 (B&B)
Booking after 15 August 2013	ZAR 1,000.00 (B&B)	ZAR 1,100.00 (B&B)

CITY LODGE WATERFRONT (Star Rating: 4)

Description:

Centrally located hotel at the gateway to the V&A Waterfront, within walking distance of Cape Town's CBD, close to the N2 motorway and 15 minutes from the Cape Town International Airport. A nautical theme runs through the hotel and a spa-pool is available for guests to relax in the warm Cape weather.

Distance from CTICC: 10 min walk



Rates	Single Standard Room	Double Standard Room
Booking before 15 August 2013	ZAR 1,180.00 (B&B)	ZAR 1,425.00 (B&B)
Booking after 15 August 2013	ZAR 1,230.00 (B&B)	ZAR 1,475.00 (B&B)

HOTEL OPTIONS

5 CAMPSTREET GUESTHOUSE (Star Rating:-)

Description:

5 Camp Street Guesthouse is situated near the city centre of Cape Town, in a secure area on the lower slopes of Table Mountain. Many wonderful attractions are within walking distance of us - the vibrant nightlife of Long Street, the culinary delights of Kloof Street, the splendour of fynbos flowers on Table Mountain slopes, the cable car and lovely ever-changing views from the mountain top, and all the interesting museums (District Six, Jewish Museum, National Art Gallery, the South African Museum). The beaches (Camps Bay, Clifton, Sea Point) and the Victoria and Albert Waterfront are all a 10-minute drive away. The MyCiti bus service can be accessed 200m from our doorstep.

Distance from CTICC: 10 min drive



Rates	Single Standard Room	Double Standard Room	Family Room
Booking before 15 August 2013	ZAR 550.00 (B&B)	ZAR 700.00 (B&B)	ZAR 800.00 (B&B)
Booking after 15 August 2013	ZAR 600.00 (B&B)	ZAR 800.00 (B&B)	ZAR 850.00 (B&B)

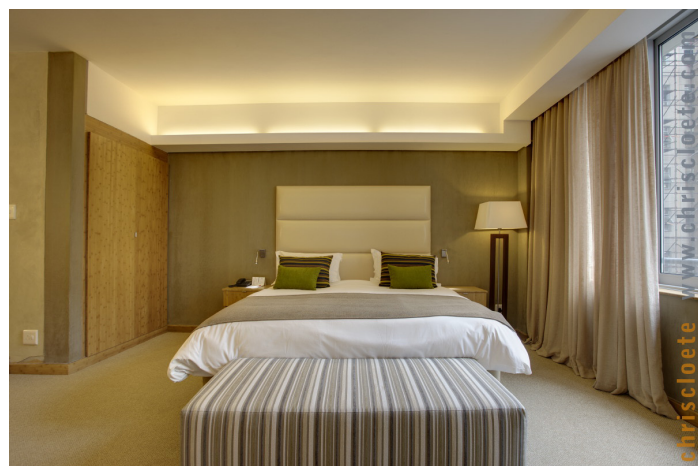
HOLLOW ON THE SQUARE HOTEL (Star Rating: 4)

Description:

Hollow on the Square is conveniently situated within walking distance of the famous V&A Waterfront, City Centre, Cape Town International Convention Centre (CTICC), and just minutes from other inner city shopping meccas such as Green Market Square, St Georges Mall and the beautiful Flower Market.

This trendy modern city hotel offers 56 large semi-self catering en-suite bedrooms with all modern amenities. The eco-friendly addition to the hotel, The Green Annexe, an oasis of 'green'-inspired hospitality, boasts 30 stylishly calm rooms, which have been created with energy-efficient and environmentally sound materials, without compromising on luxury.

Distance from CTICC: 7 min walk



Rates	Single Standard Room	Double Standard Room
Booking before 15 August 2013	ZAR 1,000.00 (B&B)	ZAR 1,335.00 (B&B)
Booking after 15 August 2013	ZAR 1,200.00 (B&B)	ZAR 1,535.00 (B&B)

HOTEL OPTIONS

THE BACKPACK (Star Rating:-)

Description:

This award winning hostel is South Africa's original backpacker. Superbly situated in Cape Town with easy access to the city, Table Mountain and the gorgeous beaches of Clifton and Camps Bay, It's super-organized, friendly, fun and home to many a travelling legend. The swimming pool winks at the mountain, the café's food hits the spot. But these are just some of the reasons why staying at The Backpack is so popular. This is a great place to ease into your African holiday. Note: Breakfast is not included in the rates below.

Distance from CTICC: 1 min drive



Rates	Single Standard Room with shared bathroom	Double Standard Room with shared bathroom	Standard 4 bed mixed dorm	Standard 8 bed mixed dorm
Booking before 15 August 2013	From ZAR 450.00	From ZAR 840.00	From ZAR 250.00	From ZAR 160.00
Booking after 15 August 2013	From ZAR 450.00	From ZAR 840.00	From ZAR 250.00	From ZAR 160.00

SOUTHERN SUN CAPE SUN (Star Rating: 4)

Description:

Situated at the Southern tip of Africa, this is where traditional Cape hospitality is at the heart of your experience. The luxury and elegance of Southern Sun Cape Sun lies in the centre of the Cape Town CBD and is complimented by spectacular views over Table Mountain, Robben Island and Green Point Stadium. Rooms are luxurious, spacious and offer all the amenities required to ensure a relaxing stay. Offering business travellers easy access to the Cape Town International Convention Centre and other key business areas, the hotel also offers great appeal to holidaymakers in search of an indulgent escape. The gym with splash pool is situated on the premises and promises a healthy, rejuvenating experience.

Distance from CTICC: 7 min drive



Rates	Single Standard Room	Double Standard Room
Booking before 15 August 2013	ZAR 1,365.00 (B&B)	ZAR 1,670.00 (B&B)
Booking after 15 August 2013	ZAR 1,395.00 (B&B)	ZAR 1,695.00 (B&B)

HOTEL OPTIONS

HOLIDAY INN EXPRESS CAPE TOWN (Star Rating: 3)

Description:

The Holiday Inn Express Cape Town is ideally located at the top end of the vibrant St. George's Mall with Greenmarket Square in sight, the Parliamentary Gardens a few steps away and Table Mountain forming its backdrop. The hotel's central position in St George's Mall makes it the ideal base from which guests can explore the historical buildings, retail outlets, and other tourist hotspots in and around the city bowl. Nearby attractions include the popular Victoria & Alfred Waterfront, Bo-Kaap, Table Mountain and the Kirstenbosch Botanical Gardens.



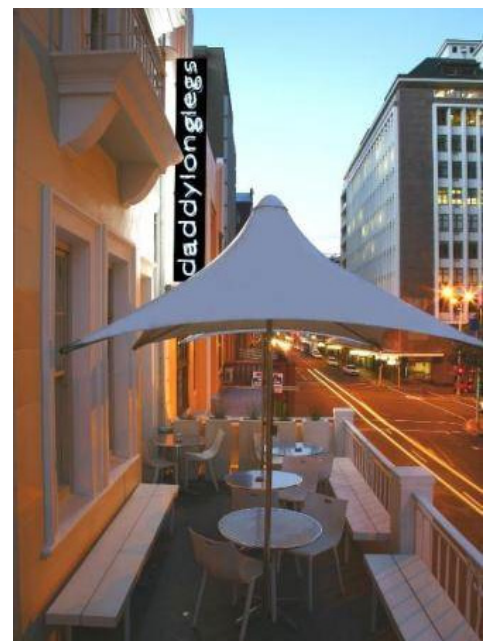
Distance from CTICC: 10 min drive

Rates	Single Standard Room	Double Standard Room
Booking before 15 August 2013	ZAR 1,060.00 (B&B)	ZAR 1,060.00 (B&B)
Booking after 15 August 2013	ZAR 1,110.00 (B&B)	ZAR 1,110.00 (B&B)

DADDY LONG LEGS INDEPENDENT HOTEL

Description:

This art hotel offer travellers, spacious, creative, spotless and good value accommodation. Obtaining all these goals together isn't easy nor is it the norm in the travel industry. Then again the guests aren't one to follow the beaten path. They are independent, creative, forward thinking travellers who don't want to stay in another regular hotel room in another regular city. Staying in the Daddy Long Legs Independent Travellers Hotel is like being part of an interactive art exhibition. The thirteen-room boutique backpacker is quite unlike anything else in South Africa. Not only is each room uniquely decorated by an artist, poet, photographer, designer or musician, but, they were afforded complete freedom to interpret the space as they pleased, resulting in a collection of hotel rooms that are an adventurous, humorous (and sometimes ironic) representation of Cape Town's contemporary cultural landscape.



Distance from CTICC: 7 min drive

Rates	Single Standard Room	Double Standard Room
Booking before 15 August 2013	ZAR 910.00 (B&B)	ZAR 910.00 (B&B)
Booking after 15 August 2013	ZAR 960.00 (B&B)	ZAR 960.00 (B&B)

HOTEL OPTIONS

DUTCH MANOR (Star Rating: 4)

Description:

Dutch Manor is, South Africa's only registered antique hotel. Steeped in history and old-world charm, the hotel dates back to 1812, and boasts an illustrious and colourful past. It has recently been renovated to embrace the elegance and opulence of yesteryear, whilst catering to all the modern requirements of both business and leisure travellers. Located a stone's throw from the Mother City's many diverse attractions, Dutch Manor Antique Hotel features one of the country's finest antique collections, hand-picked to create a sense of timeless warmth and cosiness. Each of the six luxury rooms is equipped with state-of-the-art modern amenities.

Distance from CTICC: 7 min drive



Rates	Single Standard Room	Double Standard Room
Booking before 15 August 2013	ZAR 850.00 (B&B)	ZAR 1,150.00 (B&B)
Booking after 15 August 2013	ZAR 900.00 (B&B)	ZAR 1,200.00 (B&B)

URBAN CHIC (Star Rating: 4)

Description:

There's a choice of twenty individually appointed bedrooms – each with its own en suite bathroom. The decor is a subtle combination of honeyed Spanish marble, warm textured carpets, African mahogany furniture and crushed linen curtains, complemented by the contemporary artwork of Alexander Krenz. Some rooms have Zen-like sliding screens so that views of the city, Table Mountain, Lion's Head or Signal Hill can also be appreciated from the comfort of one's bath.

Centrally located in the bustling melting pot that is Long Street in the Cape Town CBD and surrounded by Nightclubs and Bars, The Urban Chic Boutique Hotel is an intimate hotel for tourists or corporate clients alike, with the hallmark comforts of a guesthouse and the combined status of a top-notch hotel.

Distance from CTICC: 7 min drive



Rates	Single Standard Room	Double Standard Room
Booking before 15 August 2013	ZAR 1,100.00 (B&B)	ZAR 1,100.00 (B&B)
Booking after 15 August 2013	ZAR 1,150.00 (B&B)	ZAR 1,150.00 (B&B)

HOTEL OPTIONS

PREMIER HOTEL CAPE MANOR (Star Rating: 4)

Description:

Premier Hotel Cape Manor is located in the beautifully tree-lined Marais Road on the Sea Point promenade in Cape Town, commanding spectacular views of Table Mountain and the awe inspiring Atlantic Ocean. Whether you are looking for a business facility or stylish accommodation, Premier Hotel Cape Manor welcomes you to the best of Cape hospitality.

This pristine hotel is in close proximity to all major tourist attractions including Table Mountain, the world famous V&A Waterfront as well as the Camps Bay and Clifton beaches, thereby making it the best accommodation choice for both leisure travellers and business executives.

Distance from CTICC: 15 min drive



Rates	Single Standard Room	Double Standard Room
Booking before 15 August 2013	ZAR 1,250.00 (B&B)	ZAR 1,350.00 (B&B)
Booking after 15 August 2013	ZAR 1,290.00 (B&B)	ZAR 1,390.00 (B&B)

CAPE TOWN LODGE (Star Rating: 4)

Description:

Cape Town Lodge Hotel is a 4 star, privately owned hotel in Cape Town's city centre. This stately hotel is perfectly located between the V&A Waterfront and Table Mountain. The hotel's rooms and suites are beautifully decorated in warm and welcoming colours, and offer wonderful views of picturesque Cape Town landmarks. The rooms are equipped with all modern conveniences needed. Other facilities that can be enjoyed during one's stay at the hotel are the roof top swimming pool, the well-equipped gym and the A'La Carte restaurant and The Famous Butchers Grill restaurant.

Distance from CTICC: 7 min drive



Rates	Single Standard Room	Double Standard Room
Booking before 15 August 2013	ZAR 1,000.00 (B&B)	ZAR 1,125.00 (B&B)
Booking after 15 August 2013	ZAR 1,050.00 (B&B)	ZAR 1,175.00 (B&B)

Please note:

1. We will gladly answer any queries you have about a specific hotel which you are interested in. Send an email to ica@myplanner.co.za or go online www.myplanner.co.za/ica and enquire.
2. There are more hotels to choose from if you are not satisfied with the options above, please visit www.myplanner.co.za/ica/accommodation to see more options.
3. A certain number of hotel rooms have been blocked on behalf of the ICA conference and once all these rooms have been utilised will there be an increase in the room rates.

Contact Details



Telephone: + 27 661 697 526

Email: ica@myplanner.co.za

Fax: +27 21 441 15 37

Website www.myplanner.co.za/ica

Postal address PO Box 51632, V&A Waterfront, Cape Town, 8002, South Africa

BOOKING FORM

PERSONAL DETAILS

Kindly complete the information below and fax or email it back to MyPlanner. The information you provide will allow us to correspond with you efficiently.

Guest(s) - Please type or print IN BLOCK LETTERS)

Title - Name and Surname

Title - Name and Surname

Please feel free to add more names including contact details.

Postal Address

City Zip/Postal code

Country

Mobile number (Country code /city code / mobile number)

Fax Number (Country code / city code / fax number)

Email address

Nationality

Passport n^o

Disability if applicable

Please indicate via which form of communication you would like to receive your confirmation:

1. Email

2. SMS

Please indicate the type of payment method you choose: BANK TRANSFER CREDIT CARD
(tick as appropriate)

Please select required Accommodation below	Single Room (sleeps 1 person) Please state number of single rooms	Double Room (sleeps 1 person) Please state number of double rooms	Star Rating	Distance	Date of Arrival	Date of Departure
Southern Sun Cullinan			4 +	0.2 km		
Southern Sun Waterfront			4	0.5 km		
New Tulbagh Hotel			3	0.7 km		
City Lodge Waterfront			4	0.9 km		
5 Campstreet Guesthouse			–	3 km		
Hollow on the Square Hotel			4	0.5 km		
Backpack			–	3.6 km		
Southern Sun Cape Sun			4	1.3 km		
Holiday Inn Express Hotel			3	2.1 km		
Daddy Long Legs Hotel			–	1.7 km		
Dutch Manor Hotel			4	1.5 km		
Urban Chic Hotel			4	1.8 km		
Premier Hotel Cape Town			4	4.3 km		
Cape Town Lodge			4	1.6 km		

Note: Maximum 2 people per room is allowed.

PAYMENT

Option 1: Bank transfer

Kindly confirm availability by contacting MyPlanner before making payment. Once availability has been confirmed, kindly email or fax the completed booking form and proof of payment.

Email: ica@myplanner.co.za or fax +27 21 441 15 37

Account Name: MyPlanner Holdings (Pty) Ltd Bank: Standard Bank Branch Name : Thibault Square Account Number: 070 384 622 Branch Code: 02-0909 Swift Address: SBZA ZA JJ
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The difference on any short payment made via bank transfer will be settled on arrival by the guest with the hotel directly.

Option 2: Credit Card

Kindly confirm availability by contacting MyPlanner, our booking agent, before making payment using contact details above.

TERMS & CONDITIONS

HOTEL TERMS AND CONDITIONS

IMPORTANT: Each individual hotel will have their own terms and conditions which will apply, the terms and conditions below serve as a guideline.

Guests will be held financially liable for any damages done to the hotel's property.

CANCELLATION POLICY AS A GUIDELINE TO THE HOTELS

61 Days prior to arrival cancellation no cancellation fee

46 – 60 Days prior to arrival cancellation 25% fee

31 – 45 Days prior to arrival cancellation 50 % fee

0 – 30 Days prior to arrival cancellation 100 % fee

RESPONSIBILITY

Myplanner Holdings (Pty) Ltd will not be liable for any direct or consequential damages suffered by any guest or delegate as a result of any actions or omissions of external service providers.